Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, January 22, 2026
Time: 10:00 a.m.
Place: ECIA/Zoom

Technical Advisory Board Members Present:

☒ **Todd Kinney, (Chair)**
Engineer, Clinton County
☒ *(proxy Erin George)*

☒ **Todd Kinney**
Engineer, Dubuque County
☒ *(proxy Harley Pothoff)*

☐ **Rafe Koopman**
Delaware County Engineer
☒ *(proxy Jeff Madlom)*

☒ **Jayden Scheckel**
Engineer, Jackson County
☒ *(proxy Don Schwenker)*

☐ **Vacant (Vice-Chair)**
City of Manchester
☒ *(proxy Connie Behnken)*

☒ **Josh Boldt**
City of Maquoketa
☐ *(proxy Diane Frandsen)*

☒ **Steve Lindner**
City of DeWitt

☐ **Jason Craft**
City of Clinton
☐ *(proxy Matt Brooke)*

☒ **Gail Kuhle**
Regional Transit Authority
☐ (proxy Stacie Scott)

☐ **Vacant**

☒ **Sherli Childers**
Clinton MTA Riverbend Transit

☐ **Mae Hingtgen**
ECIA Executive Director
☐ (proxy Holly McPherson)

Policy Board Members Present:

☒ **Wayne Kenniker**
Dubuque County
☒ *(proxy Harley Pothoff)*

☒ **Don Schwenker**
Jackson County
☒ *(proxy Jayden Scheckel)*

☒ **Jeff Madlom (vice-chair)**
Delaware County
☐ *(proxy Rafe Koopman)*

☒ **Erin George**
Clinton County
☒ *(proxy Todd Kinney)*

☒ **Connie Behnken**
City of Manchester
☐ *(proxy)*

☒ **Steve Hasenmiller**
City of DeWitt
☒ *(proxy Steve Lindner)*

☐ **Tom Messerli**
City of Maquoketa
☒ *(proxy Josh Boldt)*

☒ **Scott Maddasion (Chair)**
City of Clinton
☐ *(proxy Jason Craft)*
☐ *(proxy Matt Brooke)*

☒ **Kelley Brown**
Small Cities, Jackson County
☐ *(proxy vacant)*

☐ **Jessica Kennedy**
Small Cities, Dubuque County
☐ *(proxy Vacant)*

☐ **Linda Gaul**
Small Cities, Delaware County
☐ *(proxy Donna Boss)*

☒ **Andrew Kida**
Small Cities, Clinton County

☐ **Hector Torres-Cacho***
IA DOT

☒ **Nin Flagel**
Transit Representative (RTA)

☐ **Mae Hingtgen**
ECIA Executive Director
☐ (proxy Holly McPherson)

Others Present:

Staff Present:

☒ Chandra Ravada
Transportation Director

☒ Sarah Berning
Project Services Manager

☒ Dan Fox
Senior Planner

☒ Jack Studier
Planner

A quorum was present. *Non-Voting Advisory Member

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 10:01 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Scott Maddasion at 10:01 a.m. Introductions were made at this time.

Review/Approve the revised Agenda for the Thursday, January 22, 2026 Technical Advisory Board and Policy Board joint meeting

Motion by Kuhle, second by Lindner from the RPA Technical Advisory Board to approve the agenda for Thursday, January 22, 2026, RPA meeting. The motion passed unanimously.

Motion by Madlom, second by Flagel from the RPA Policy Board to approve the agenda for Thursday, January 22, 2026, RPA meeting. The motion passed unanimously.

Election of Officers

Ravada stated that each year an election of officers should be held. Ravada then noted that the current officers for the RPA Technical Advisory Board are Todd Kinney as Chair and Tim Vick as Vice- Chair. The officers for the RPA Policy Board are Scott Maddasion as Chair and Jeff Madlom as Vice- Chair. Ravada informed the board that due to Tim Vick taking another job, he no longer is on the RPA board, therefore the board will have to appoint another vice-chair for the Tech Board. Ravada asked for any volunteers.

Motion by Scheckel, second by Madlom to continue with Kinney serving as Chair of the RPA Technical Advisory Board and appoint Steve Lindner to serve as the Vice-Chair of the RPA Technical Advisory Board. The motion passed unanimously.

Motion by Flagel, second by Behnken to continue with Maddasion serving as Chair of the RPA Policy Board and Madlom serving as the Vice-Chair of the RPA Policy Board. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Tuesday December 16, 2025 RPA Technical Advisory Board and Policy Board joint meeting

Motion by Scheckel, second by Madlom from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Tuesday, December 16, 2025 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Kida, second by Kenniker from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Tuesday, December 16, 2025 RPA Policy Board meeting. The motion passed unanimously.

Approve/Receive Surface Transportation Block Grant Program (STBG) project applications for Federal Fiscal Year 2027-2030 from RPA 8 members

Ravada referred to the handout showing the projects of each member. Ravada stated the balances by the end of FY 2030 are as followed:

- Clinton County-$94,828.00
- City of Clinton-$993,366.00
- City of Dewitt-$566,867.00
- Delaware County-$748,366.00
- City of Manchester-$40,041.00
- Dubuque County-$1,685,212.00
- Jackson County-$753,056.00
- City of Maquoketa-$515,633.00
- Small Cities-$254,296.00

Ravada suggested the Board members to review their budget to see if they have any projects they would like included for STBG projects for FFY 2027-2030.

Discussion followed.

Motion by Scheckel, second by Lindner to recommend to the RPA 8 Policy Board approval to receive the Surface Transportation Block Grant Program (STBG) project applications for Federal Fiscal Year 2027-2030 from RPA 8 members. The motion passed unanimously.

Motion by Behnken, second by Schwenker to approve the receival Surface Transportation Block Grant Program (STBG) project applications for Federal Fiscal Year 2027-2030 from RPA 8 members The motion passed unanimously.

Review/Approve the release of Small City Surface Transportation Block Grant Program applications

Ravada stated, currently RPA 8 has a balance of $254,296.00 in STBG funds in the small city account. Ravada stated the Board can release the applications for small cities to utilize the current funding or wait another year and let the funds grow.

Discussion followed.

Motion by Boldt, second by Scheckel to recommend to the RPA 8 Policy Board the release of Small City Surface Transportation Block Grant Program (STBG) applications. The motion passed unanimously.

Motion by Madlom, second by Kida to approve the release of Small City Surface Transportation Block Grant Program (STBG) applications. The motion passed unanimously.

Review/Approve the release of Federal Fiscal Year (FFY) 2027-2030 RPA 8 Transportation Alternative SET – ASIDE Program (TA SET – ASIDE) applications

Ravada stated within the budget there is $415,840 for the Transportation Alternative SET – ASIDE Program. Ravada requested the board to open the application process so staff can start receiving applications for this program. Ravada stated the cap for this program is $250,000.

Fox reviewed the TAP application form and guidelines. Fox stated the application process can be opened now or in the spring.

Discussion followed.

Motion by Madlom, second by Scheckel to recommend to the RPA Policy Board approval of the release of Federal Fiscal Year (FFY) 2027-2030 RPA 8 Transportation Alternative SET – ASIDE Program (TA SET – ASIDE) applications. The motion passed unanimously.

Motion by Madlom, second by Kida to approve the release of Federal Fiscal Year (FFY) 2027-2030 RPA 8 Transportation Alternative SET – ASIDE Program (TA SET – ASIDE) applications. The motion passed unanimously.

Discuss planning tasks for FY 2027 Transportation Planning Work Program (TPWP)

Ravada asked the Board if there were any other tasks they would like staff to address in the FY 2027 TPWP. Ravada stated the draft of the TPWP will be completed and presented to the Board in March 2026 and the final will be completed in May 2026.

Discussion on the SS4A Safety Projects for grant applications

Fox stated the plan has been completed and now staff are looking for projects to apply for the SS4A grant. Looking at combining smaller projects within the RPA8 area.

Comments from the public

No comments at this time.

Other Business and Announcements

RCTP
On January 26th the NOFO for the RCTP grant will be released and open till March 19th. There will be an email sent out to all cities that are eligible for the RCTP program.

Adjournment

Motion by Scheckel, second by Madlom to adjourn Thursday January 22, 2026, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 10:27 a.m.

Motion by Behnken, second by Kenniker to adjourn Thursday January 22, 2026, RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 10:27 a.m.

Respectfully,

Chandra Ravada
Transportation Director